



CAIRN
MEDICAL
PRACTICE

MATERNITY COVER JOB PACK: Treatment Room Nurse

Name of employer:	Cairn Medical Practice
Employer's address:	15 Culduthel Road, Inverness IV2 4AG
Telephone number:	01463 712233
Job title:	Treatment Room Nurse - General Practice
Contract type:	Fixed term: 12 months, maternity cover. Min 20 hours per week
Salary range:	Commensurate with experience

An opportunity has arisen within Cairn Medical Practice for a committed and enthusiastic Treatment Room Nurse to join our team for a fixed term period of 12 months.

As part of our nursing team, you will enjoy working alongside our team of GPs, Advanced Pharmacist Practitioners, Advanced Nurse Practitioner, Treatment Room Nurse, Healthcare Assistant, NHS teams & non-clinical staff in supporting clinical staff to deliver safe, patient centred care.

We are seeking a caring professional with good communication skills. The successful applicant should be comfortable accepting responsibility, working independently and delivering a high standard of care to our patients.

Duties will include –

1. General nursing care:

- Venepuncture
- BP monitoring
- Health checks
- Electrocardiogram (ECG)
- Suture removal
- Urinalysis
- Injections
- Wound care management and dressings

2. Specialist skills:

- Cervical smear taking
- Assessment of pulses

Knowledge, Training and/or experience required:

- Registered Nurse with valid NMC Registration
- The post holder will be required to demonstrate excellent team working skills with the ability to work using own initiative
- Effective listening, communication and interpersonal skills
- Ability to work with people and as part of a multidisciplinary team
- Excellent time management skills
- Working knowledge of basic information technology

If you would like to apply for this post, please email your completed Job Application form to nhsh.cairncmg@nhs.scot. Please note we do not accept CVs.

Closing date: Wednesday 13/3/24

Interviews: Thursday 21/03/24

**First save this form under another name.
You must complete the application form in full as we do not accept CVs.**

Application for (Job Title):		Treatment Room Nurse: Maternity Cover	
Surname:			
		Forename:	
Title:			
Address:			
		Post code:	
Contact telephone numbers			
Day:		Evening:	Mobile:
Email:			
Work permit			
Do you need a work permit to take up this post?		Yes	No
Working in the UK			
Are you eligible to work in the UK?		Yes	No
Declarations			
Convictions			
Cairn Medical Practice is exempt from the 1974 Rehabilitation of Offenders Act (Exclusions & Exceptions) (Scotland) Order 2003. This means that unless stated in the job description, person specification or application pack, you must tell us about any previous convictions either classed as 'spent' or 'unspent'. If you are offered employment, any failure to disclose such convictions could result in dismissal or disciplinary action. Any information you give will be considered only in relation to the post for which this application form refers. Information will be verified by Disclosure Scotland for relevant posts. I declare that I have:			
(a) No previous convictions			
(b) Previous convictions – details of which are:			
Please read the following statements. You will be asked to sign a declaration if you are appointed:			
<ul style="list-style-type: none"> • The details I have supplied are, to the best of my knowledge, true and complete; • I understand that if appointed to this post the information on this form will be kept as part of my personal file record; • I authorise you to obtain references to support this application if I am identified as a preferred candidate; • I understand that details of educational qualifications, membership of professional bodies and referee reports may be verified through the establishments and individuals I have indicated; • I consent to my details being kept confidentially and used for specific and lawful purposes as specified in the Data Protection Act 1998; • I declare that I have no previous convictions, or have identified any I have above. 			
Read, agreed and understood (check box)		Date:	
Qualifications Achieved			
Subjects	Type of Qualification e.g. Standard Grade, GCSE, Higher, BSc		Grade Achieved

Referees

Your referees will include your present (or most recent) employer. Please identify below the person in your organisation (for current NHS staff this is your direct line manager) who is authorised to confirm your employment and the details given in your application. Please identify a second referee who may have closer knowledge of your skills, knowledge and abilities and who may offer opinion on your suitability for this post. **You should not use family members or friends.** Our pre-employment screening also includes, where appropriate, health and fitness for work, criminal records, qualifications and professional registration. **Note that references will only be taken up for Preferred Candidates following interview.**

Name 1		Designation:
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Address:

	Post code:
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Telephone:	Email:
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Name 2		Designation:
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Address:

	Post code:
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Telephone:	Email:
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Statement in Support of Application – please tell us your personal qualities, skills and attributes, experience and any major achievements and show how they match those needed for this job.

