



JOB PACK: Practice Nurse

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| Name of employer: | Cairn Medical Practice |
| Employer's address: | 15 Culduthel Road, Inverness IV2 4AG |
| Telephone number: | 01463 712233 |
| Job title: | Practice Nurse |
| Contract type: | Part-time; 16 hours per week |
| Salary range: | Commensurate with experience |

An opportunity has arisen within Cairn Medical Practice for a committed and enthusiastic Practice Nurse to join our team on a permanent basis.

As part of our nursing team of 3 (incl. 1x HCA 2x Practice Nurse), you will enjoy working alongside our wider team of GPs, Advanced Pharmacist Practitioners, NHS teams & non-clinical staff in supporting the delivery of safe, patient centred care.

We are seeking a caring professional with good communication skills. The successful applicant should be comfortable accepting responsibility, working independently and delivering a high standard of care to our patients.

Duties can include –

- Venepuncture
- Suture removal
- Wound care management/dressings
- Referrals & administration
- BP monitoring
- Urinalysis
- Health checks
- Injections
- Pulse assessment
- Family planning
- Electrocardiogram (ECG)
- Cervical smear taking
- Immunisations
- Supervision

Knowledge, Training and/or experience required:

- Registered Nurse with valid NMC Registration
- The post holder will be required to demonstrate excellent team working skills with the ability to work using own initiative
- Effective listening, communication and interpersonal skills
- Ability to work with people and as part of a multidisciplinary team
- Excellent time management skills
- Working knowledge of basic information technology

If you would like to apply for this post, please email your completed Job Application form to nhsh.cairncmg@nhs.scot. Please note we do not accept CVs.

Closing date: Thursday 20/2/25

Interviews: Thursday 27/02/25

**First save this form under another name.
You must complete the application form in full as we do not accept CVs.**

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| Application for (Job Title): | | | |
| Personal Details | | | |
| Surname: | | Forename: | |
| Title: | | | |
| Address: | | | |
| | | Post code: | |
| Contact telephone numbers | | | |
| Day: | | Evening: | Mobile: |
| Email: | | | |
| Work permit | | | |
| Do you need a work permit to take up this post? | | Yes | No |
| Working in the UK | | | |
| Are you eligible to work in the UK? | | Yes | No |
| Declarations | | | |
| Convictions | | | |
| Cairn Medical Practice is exempt from the 1974 Rehabilitation of Offenders Act (Exclusions & Exceptions) (Scotland) Order 2003. This means that unless stated in the job description, person specification or application pack, you must tell us about any previous convictions either classed as 'spent' or 'unspent'. If you are offered employment, any failure to disclose such convictions could result in dismissal or disciplinary action. Any information you give will be considered only in relation to the post for which this application form refers. Information will be verified by Disclosure Scotland for relevant posts. I declare that I have: | | | |
| (a) No previous convictions | | | |
| (b) Previous convictions – details of which are: | | | |
| Please read the following statements. You will be asked to sign a declaration if you are appointed: | | | |
| <ul style="list-style-type: none"> • The details I have supplied are, to the best of my knowledge, true and complete; • I understand that if appointed to this post the information on this form will be kept as part of my personal file record; • I authorise you to obtain references to support this application if I am identified as a preferred candidate; • I understand that details of educational qualifications, membership of professional bodies and referee reports may be verified through the establishments and individuals I have indicated; • I consent to my details being kept confidentially and used for specific and lawful purposes as specified in the Data Protection Act 1998; • I declare that I have no previous convictions, or have identified any I have above. | | | |
| Read, agreed and understood (check box) | | <input type="checkbox"/> | Date: |
| Qualifications Achieved | | | |
| Subjects | Type of Qualification e.g. Standard Grade, GCSE, Higher, BSc | | Grade Achieved |
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Referees

Your referees will include your present (or most recent) employer. Please identify below the person in your organisation (for current NHS staff this is your direct line manager) who is authorised to confirm your employment and the details given in your application. Please identify a second referee who may have closer knowledge of your skills, knowledge and abilities and who may offer opinion on your suitability for this post. **You should not use family members or friends.** Our pre-employment screening also includes, where appropriate, health and fitness for work, criminal records, qualifications and professional registration. **Note that references will only be taken up for Preferred Candidates following interview.**

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| Name 1 | | Designation: |
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| Telephone: | Email: |
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| Name 2 | | Designation: |
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Statement in Support of Application – please tell us your personal qualities, skills and attributes, experience and any major achievements and show how they match those needed for this job.

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